

Presidents' Round Table Executive Committee Meeting

May 23, 2019, 2:00 – 3:00pm CST

Minutes

Present: Dr. Charlene Dukes; Dr. Marshall Washington; Dr. Walt Tobin; Dr. Annette Parker; Dr. Sharon Blackman; Dara Rudick; Leslie Johnson

Absent: N/A

I. Meeting started at 2:01 pm CST.

II. Introductions

III. MHQ Update: Reminder that Leslie is supporting the board now, Mackenzie is still on events. We begin our monthly membership calls next week to strategize on membership moving forward. No new members in the past month, but a few outstanding invoices have been resolved.

- Exec Cmte was supposed to scrub the membership list; Dr. Parker has the list and it has been delayed until next week.
- New website is on the horizon; main topic of discussion set for August retreat. It is at a higher level of criticality now.

IV. Financial Report: Questions from Dr. Tobin to Kent; MHQ to confirm and respond to Dr. Tobin. Also, Dr. Dukes is wondering what are the printing and reproduction expenses related to? Have we collected the NCBAAs reimbursement for around \$19,000 yet? Need to confirm with Kent.

V. Committee Updates:

- Membership: Dr. Parker will have a meeting w/ MHQ next week. Appears that a lot of the information on the membership report is already correct, but we need to add the admin email addresses. Do we want to reach out to AACC to new presidents who have come in, along with identifying institutions with more than once campus (and therefore multiple presidents/chancellors)? How do we address membership structures for schools with multiple presidents?
- Lakin: Moving along well; one application for the early bird rate thus far-will be reviewed in the next two weeks. Dr. Washington confirmed that the check will be sent to MHQ. Upcoming conference call in June for the planning of the event. Appears that the Lakin site has been updated. Sharon is waiting to send info to Mackenzie to update MMI; Dara advised that nothing has been fixed since last year so it's not a guarantee the changes/updates will stick. Dr. Washington asked Mackenzie to make updates about 4 weeks ago; Mackenzie advised she can attempt to add the Lakin updates, but the site often reverts to old versions. Dr. Parker is going to reach out to the web designer about updates to the site.
 - Dr. Dukes to provide updates regarding the convener portion and a photo by Tuesday
- MOCSLI: Dr. Blackman cannot update anything on this at this time until the website issues are addressed.

VI. Old/New Business

- NCBAAs President (Rhonda Spells) sent Dr. Dukes and Dr. Washington an email that she would take responsibility for the role Dr. Shivers played for PRT.
- Dr. Dukes will reach out to Leslie regarding the August 1-3 retreat this week re: membership communications and we will set up a call for the following week.
- Dr. Dukes will email Dara some dates to reschedule their call.

VII. Dr. Dukes adjourned the meeting at 2:37 pm CST

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